

CHAPTER XI

MAINTENANCE PROGRAM

010. REQUIREMENT

Under 46 CFR Chapter II Section 310.4, midshipmen/cadets are required to do ship's maintenance. Because of the sea day requirement imposed by the Standards of Training, Certification and Watchkeeping (STCW), ship's maintenance is a licensing requirement and consequently, a graduation requirement as well. Therefore, all midshipmen in the regimental program are required to do ship's maintenance.

The current President's Order on Maintenance Requirements will be consulted for further guidance and requirements.

020. ADMINISTRATION

The ship's maintenance program consists of Academic Year Maintenance and Summer Maintenance. Maintenance on the annual training cruise is part of the cruise program and is therefore separate from the program discussed herein.

The Chief Mate and 1st Assistant Engineer administer the maintenance program and are responsible for maintaining the maintenance completion record of the midshipmen.

The Registrar is responsible for officially recording the completion of maintenance in accordance with STCW requirements.

030. ACADEMIC YEAR MAINTENANCE

Each midshipman is required to do four semesters of maintenance lab distributed as follows: 1/C and 3/C in the Fall Semester, 2/C and 4/C in the Spring Semester. This distribution takes into account that 1/C and 3/C have recently completed cruise and are familiar with the ship. In the Spring Semester, the 2/C and 4/C are preparing for cruise, and the new midshipmen rates are in place, hence maintenance will contribute to the midshipman's ship familiarization and cruise preparations.

Academic Year Maintenance is scheduled by the Registrar for students in the unlimited licensing programs. Regimental students in those majors not leading to an unlimited license, must identify themselves to the Registrar and develop a schedule which will accommodate maintenance lab.

Academic Year Maintenance must be completed. No other activity or situation such as watches, sickness, course conflicts excuse the maintenance requirement. Therefore, a minimum of 12 maintenance labs per semester must be completed. TWO labs count as ONE sea day.

Academic Year Maintenance can be made up or scheduled in another semester to avoid course conflicts. However, as a general rule upper class midshipmen may do underclass midshipmen maintenance but not vice versa. For example, a 2/C may make-up 3/C or 4/C maintenance, however a 3/C or 4/C may not get credit for 2/C maintenance.

Additional maintenance performed during the summer weeks between the regularly scheduled summer maintenance periods may be substituted for academic year maintenance of the upcoming year. One week of this summer maintenance is equivalent to one semester of academic year maintenance.

Make-up maintenance and substitutions must be approved by the Chief Mate for deck midshipmen and those midshipmen other than engineers who are not in the unlimited license programs; and by the 1st Assistant Engineer for engineering midshipmen.

040. **SUMMER MAINTENANCE**

Each midshipman in the unlimited license program is required to do one week (7 days) of maintenance during the summer following 2/C cruise and one week (7 days) during the summer following 4/C cruise.

The summer maintenance periods will normally be the two weeks following cruise and the two weeks prior to the start of the academic year (prior freshman orientation). Specific summer maintenance dates will be promulgated.

Because of the variance in summer program requirements for their respective majors, midshipmen who are not in the unlimited license programs are required to complete summer maintenance only if they have participated in the training cruise. In this case, they are required to do the maintenance in the summer following their cruise.

There will be a maximum group size for each summer maintenance period. Sign-ups for these groups will be on a first come/first serve basis. Those who do not sign up for a group will be assigned to one.

Failure to show for an assigned summer maintenance period without proper authorization will be considered a major offense under these regulations.

Similar to academic year maintenance, upper class midshipmen may make-up underclass midshipmen maintenance but not vice versa.

The only exceptions to the summer maintenance requirement are those individually granted by the Academic Dean or his/her designee.

050. ADVANCED STATUS

Students who enter MMA and are given advanced status will be required to complete all maintenance requirements unless they can certify to the Registrar the completion of maintenance at another organization recognized by this Academy. In these cases, credit may not be given for maintenance that is in advance of their academic or regimental class status.

060. FAILURE TO PERFORM

Unsatisfactory performance of maintenance will be considered a missed maintenance day or lab and must be made up.